

Bring your Clinic Schedule(s) to M-SPIRIT Training!

You are going to learn about the M-SPIRIT scheduling functionality at M-SPIRIT Training! To get the most out of the training sessions, when you come to training, we would like you to bring the following information for your clinics' schedules.

STAFF INFO

- Staff and their positions
- The hours of each staff member at each clinic
- Whether any of your staff members routinely work as a team

CALENDAR INFO

- Clinic Holidays
- Clinic "Standing Meetings" (e.g., Staff Meeting 8-10 first Monday of the month)
- Clinic Days and Hours of Operation.